|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **1. Position Details** | | | | | |
| **Position Title:** | **Assistant Cameraman** | | | ***Position Code:*** |  |
| **Position Type:** | *Editorial*  *Support*  *Executive Management* | | | ***Position Grade:*** |  |
| **Base Location:** |  | **Group:** |  | | |
| **Division:** | MENA Division | | | | |
| **Channel / Directorate:** | Technical Operations Directorate | | | | |
| **Department:** | Studio Operations Department | | | | |
| **Section:** | Camera & Lighting Section | | | | |

|  |  |
| --- | --- |
| **2. Relationships** | |
| **Report to :** (Supervisor’s Position) | Head of Camera & Lighting |
| **Supervise :** (Subordinates’ Positions) |  |
| **Internal contacts:** | News – Output, Input, Foreign Bureaux, Planning, Operations – Studios, MCR, Facilities Planners, SatDesk, Engineering, IT, Technology, Contribution & Distribution |
| **External contacts:** | Freelance staff, Third Party facilities suppliers, Other broadcasters, |

|  |
| --- |
| **3. Position Purpose Summary:** |
| The Assistant Cameraman is responsible for the acquisition of news and programmes footage on location using ENG camera, sound, lighting and edit equipment. |

|  |
| --- |
| **4. Key Responsibilities and Accountabilities:** |
| • Rig & operate of ENG equipment on location for acquisition of news and programmes material  • Maintain and look after ENG equipment to the highest standard  • Work closely with editorial field teams to deliver high quality live and recorded material from the field  • Maintain accurate documentation of equipment for shipping and customs purposes  • Meet editorial deadlines for delivery of edited packages from the field  • Assist editorial staff with the pre-planning of news and programmes events  • Document and report any technical problems encountered with ENG equipment  • Assist with development of new technical workflows & equipment associated with newsgathering  • Follow and work within all safety guidelines produced by the network or contracted security advisors  • Work closely with department coordinators to achieve efficiency in mission planning and tasks |

|  |
| --- |
| **5. Other Responsibilities** |
| • Occasional training of editorial staff  • Perform other duties relevant to the job as requested |

|  |  |  |
| --- | --- | --- |
| **6. Job Requirements and Qualifications** | | |
| **Education:** | Minimum High School or Higher Diploma | |
| **Experience:** | Minimum 0-2 year’s professional experience in similar role preferably in Media Broadcast industry. | |
| **Skills:** | • Creative Video skills  • Interpersonal skills  • Computer skills.  • Multi-tasking skills  • Communication skills | |
| **Knowledge** | • Broadcast standards including HD 1080i, SDI, AES/EBU, MPEG, PAL 625, NTSC  • Operation of Broadcast TV Cameras, lighting and sound equipment  • Operation of MAC computers and nonlinear edit software  • International news and current affairs | |
| **Abilities:** | • Able to work under pressure and to deadlines  • Able to work flexible and unsociable hours  • Able to analyze problems and determine root cause and provide solutions  • Able to work well within and lead a team  • Able to work in hostile environments | |
| **Core**  **Competencies:** | 1- beIN Sports ethics and code of conduct. 2- beIN Sports spirit. 3- Diversity. 4- Integrity. | |
| **Work Environment:** | Location work. Office work | |
| **Job Demands:** | Physical characteristics: |  |
| Other characteristics: |  |

|  |
| --- |
| **7. Performance Measures** |
| • Quality of output from the field  • Problem solving  • Communication with others  • Technical Efficiency |

|  |
| --- |
| **8. Tools and Equipment** |
| • ENG Cameras, Lighting and Sound  • Computers and newsgathering software  • Ancillary broadcast newsgathering equipment – BGAN, Autocue, Thuraya IP, DigiLinks. |