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| **1. Position Details** |
| **Position Title:**  | **Senior Makeup Artist** | ***Position Code:***  |   |
| **Position Type:**  | [ ]  *Editorial* [ ]  *Support* [ ]  *Executive Management* | ***Position Grade:***  |  |
| **Base Location:**  |  | **Group:** |  |
| **Division:**  | MENA Division |
| **Channel / Directorate:**  | Programs Directorate |
| **Department:** | Programs Production Services Department |
| **Section:**  | General Appearance Section |

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| **2. Relationships** |
| **Report to :** (Supervisor’s Position) | Head of General Appearance |
| **Supervise :** (Subordinates’ Positions) | NA |
| **Internal contacts:** | Presenters, Floor Managers, Camera & lighting, Technical Directors |
| **External contacts:** | NA |

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| **3. Position Purpose Summary:** |
| The Senior Make Up Artist is responsible for continuously checking the physical and cosmetic appearance of all presenters and contributors whether live or on location and adjusting or changing as such, where applicable. n and should be pro in hair style and makeup for TV |

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| **4. Key Responsibilities and Accountabilities:** |
| • Preserve the cleanliness of makeup tools• Wash and drying hair • Prepare tools and products for make up artist• Ensuring continuity in hair and make-up and liaising with other members of the design team to ensure the overall look/effect is consistent and coherent;• Demonstrating and implementing a practical understanding of lighting, the photographic process, colours and the impact of special effects/make-up processes on the skin;• Ensuring that appropriate action is taken to minimise unpleasant side effects from the use of specialist make-up/hairdressing techniques;• Maintaining awareness of health and safety issues and legislation;• Casting facial and body moulds and sculpting latex foam - known as prosthetics;• Fitting and maintaining wigs, hairpieces and prosthetics;• Hairdressing• Maintaining an up-to-date knowledge of available make-up and beauty products;• Sourcing, budgeting and ordering materials and equipment from specialist suppliers;• Time management - knowing how long a subject will take to be made-up;• Working quickly and accurately in time-pressured conditions;• Taking detailed notes and photographs of work, maintaining an up-to-date portfolio of work. |

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| **5. Other Responsibilities** |
| • Perform other duties relevant to the job as requested. |

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| **6. Job Requirements and Qualifications** |
| **Education:**  | Minimum Post-High School or Higher Degree in Cosmetology, Fashion Design, Hair Styling or any related discipline. |
| **Experience:**  | Minimum 4 years of professional experience in Make Up and Hairstyling within a TV/ Media environment. |
| **Skills:**  | • Hairstyling skills• Color correction skills• Skin analysis and care skills• Interpersonal skills• Computer skills• Languages |
| **Knowledge** | • Knowledge in Make Up and hairstyling trends and tools• Knowledge in Lighting systems and effects• Knowledge in Color themes and styling • Knowledge in Anatomy of the face and skin |
| **Abilities:**  | • Able to translate user requirements into technical requirements and technical specifications• Able to use technical and financial resources efficiently• Able to work under pressure |
| **Core** **Competencies:** | 1- beIN Sports ethics and code of conduct.2- beIN Sports spirit.3- Diversity.4- Integrity. |
| **Work Environment:**  | Studio and Field work |
| **Job Demands:**  | Physical characteristics: |  |
| Other characteristics: |  |

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| **7. Performance Measures** |
| • Quality of final output (look of Presenter/ Guest)• Speed and accuracy• Creativity• Adaptability / Flexibility• Meeting deadlines |

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| **8. Tools and Equipment** |
| • Computer and internet• Makeup kit• Hair brush• Set of brushes• Skin care range• Hair care products• Washing products • Coloring range• Powder puffs and sponges |